

Order online, get a discount.

As part of our ongoing efforts to improve our service, we have developed the best methods to process and ship your orders. Our customers have found that our online-order system and our order forms produce the quickest turnaround time with the fewest errors.

Our online order-entry system and our order forms are designed to tell us exactly what you want. And because you fill out the information on them, there's very little chance of our misunderstanding what you're ordering.

However, it's important that your order form is complete, to make it clear what you have ordered and when you want it delivered.

We have listed, in order of preference, the methods that give the best result.

1. Online Order-Entry Program.

This process results in the fastest possible order processing. **To encourage your use of this method, your online orders get an automatic 2% discount** off the prices in the Fabricated Shade Dealer Price List, in addition to any quantity discount that may also apply.

The Online Order-Entry Program also allows custom quotes to be entered, so long as the products in the custom quote fall within the sizes and configurations of the Price List. Please note that this option requires a valid

MechoSystems proposal number, proposal line-item identification, and proposal line-item unit pricing.

To order online, register at mymechosystems.com or mymechoshadehomesystems.com.

2. Fax. Send a completed PDF order form to +1 (800) 899-8081.

3. E-mail. Send a completed PDF order form to orderentry@mechosystems.com.

4. Telephone. Only components and accessories (pp. 92-105 in the Fabricated Shade Dealer Price List) can be ordered via phone, and the value of the discounted order cannot exceed \$1,000. To order by phone, call +1 (718) 729-2020, option 3.

5. Mail. This is accurate, but slow. Send a completed PDF order form to us at 42-03 35th Street, Long Island City, NY 11101.

Download a PDF order form from mymechosystems.com and mymechoshadehomesystems.com

Acrobat Reader software is required to view and print PDF documents. The newest version is available free from Adobe at <http://get.adobe.com/reader/>.

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You have 5 open orders since 03/23/2011
and 5 orders have shipped since 03/23/2011

NEW!

[MechoSystems Dealer Centric Announcement](#)

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A new upgraded and expanded [QuickShipShades™ Program](#)

[MechoSystems Online Order Entry \(Login Page\)](#)

To register, please submit request to onlineorders@mechoshade.com

Screenshot of the MyMechoSystems dealer home page.

Did you know?

The reduced solar radiation from the proper use of roller shades results in better temperature control and, thus, can have a powerful impact on energy costs. This can happen especially when used in conjunction with daylighting practices. In the New York Times Building, our MechoSystems products help reduce lighting energy costs by 30%.